

Members in Action Post Event Form

Fill out this form and within two weeks after your Members in Action event. Please include copies of expense receipts to show how your funds were used. We will use this information to send you a check.

Event Organizer's Name: _____

Address: _____

Name of Event: _____ Event Date: _____

Event Location: _____

Please describe your event: _____

If the event is a fundraiser, please detail who/what it was held for: _____

How many volunteers participated in the event? _____

Were other members of Western involved in the event? Yes No If yes, how many? _____

If you know of specific lodges involved in the event, please list them here: _____

Your supplies, professional services, and promotional expenses: (use another sheet if needed)

Item	Cost	Item	Cost
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

Total _____

We will share details of your event in the *Fraternal Herald*. Please send a few photos of your event to wflains@wflains.org or to the mailing address below. In addition, please tell us some details about what worked well for promotion, during the event, the experience of volunteers, and the experiences of other attendees. We may contact you for additional information.

To help us best serve you, please share your thoughts on the Members in Action program. Recommendations for improvement will be considered. _____

Send this form to wflains@wflains.org or Members in Action/Fraternal Department,
Western Fraternal Life, 1900 First Avenue NE, Cedar Rapids, IA 52402.

Home Office Use Only
Received by date: