

Western Fraternal Life

1900 First Avenue NE, Cedar Rapids, IA 52402
(319)363-2653 • (877)935-2467 • www.wflains.org

Annual Survey of Lodge Activities For Twelve-Month Period, Ending December 31

City/State _____ Lodge No. _____

Community Service

This category includes lodge members' activities, on behalf of the society, that assisted needy individuals or improved the community-at-large. For example, these activities could be JOIN HANDS DAY projects, blood drives, Habitat for Humanity builds, food and clothing collections, Make a Difference Day, or activities benefiting the society's selected charity, among others.

Events

Report as a "community service event" any function or gathering of two or more members where action is taken to assist needy individuals or to improve the community-at-large, such as assisting non-profit groups. The function, or gathering, to assist others must be organized, sponsored, or be under the auspices of the society or, one of its local lodges to qualify as a "community service event."

Total Events _____

Hours

Rounding to whole numbers, report the total hours contributed toward community service projects by volunteers who are local lodge members or, others who work on projects directly sponsored by the local lodge, as defined above. If an activity has features of both community service and fraternal support and the time devoted to each can be identified separately, allocate actual hours devoted to each type of activity. If an activity involves both community service and fraternal support and the time cannot be separated, report the total hours to EITHER Community Service OR Fraternal Support, but not both. Estimate hours based on time actually spent performing a service to others, including time spent in preparation and travel.

Total Hours _____

Disbursements

Rounding to whole numbers, report the total dollars spent by the local lodge to assist needy individuals or to improve the community-at-large, such as donations to non-profit groups or a value for in-kind donations. Include all funds disbursed by the local lodge as a spending unit for these purposes, including funds allocated to charity as a result of local lodge fundraising activities. Please include lodge disbursements made from funds received directly from Home Office, such as lodge grant total given to charity or Matching Funds assistance to a community group or member for a lodge fundraiser. You may also include scholarships to nonmembers here.

Total Disbursements \$ _____

DUE MARCH 1

Fraternal Support

This category includes local lodge members' activities that support or were sponsored by the local lodge, council, or group for social, educational, cultural, religious, recreational, patriotic, or fraternal purposes. The activities must involve two or more people. Generally speaking, fraternal support involves member participation in the following activities: those necessary to maintain the local lodge as an organizational unit, those undertaken for the personal development of members, or those that advance one of the purposes of the society or build fellowship among members. For example, there activities could be an anniversary dinner, a holiday party, physical fitness events, elections, leadership training, and junior activities.

Events

Report all local lodge fraternalism functions or a lodge-sponsored gathering of two or more local lodge members. Those activities that involve conducting the business of the local lodge, promoting fellowship among members, advancing the purposes of the society, or assisting in the personal development of local lodge members should be included.

Total Events _____

Local Lodge Hours

Rounding to whole numbers, report the personnel hours devoted by local lodge members to lodge functions and activities devoted to the business and affairs of the local lodge, including lodge meeting hours and travel time per person. Estimate hours based on time actually spent by members attending, organizing, planning, traveling to and from, or working at such events. If an activity has features of both community service and fraternal support and the time devoted to each can be separately identified, allocate actual hours devoted to each type of activity. If an activity involves both community service and fraternal support and the time cannot be separated, report the total hours to EITHER Community Service OR Fraternal Support, but not both.

Total Hours _____

Expenditures

Using whole numbers, report total dollars spent to maintain and operate the lodge, carry out lodge activities, or conduct fraternal events. This may include lodge scholarships to members only, picnics, Christmas parties, lodge trips, as well as hall rent, postage, utilities, insurance, office supplies, etc (see fraternal activity examples above). Include expenditures for the organization of fundraising (i.e. driving to the event, food preparation, cleaning). Also include expenditures related to the sponsorship of specific fraternal events or functions, such as advertising, entertainment, refreshments, etc. **Do not include expenditures that are considered community disbursements as defined in the Community Service section.**

Total Expenditures \$ _____

Submitted by _____ Postition Title _____

Phone: (_____) _____ E-mail _____

Date Submitted _____



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Enriching Today, Insuring Tomorrow

Please return to **Western Fraternal Life by March 1**